

## STALMINE-WITH-STAYNALL PARISH COUNCIL

### Minutes of the ordinary meeting of the Parish Council held on Tuesday 8<sup>th</sup> April 2025 at 7.00pm in the Village Hall Stalmine

The meeting started at 7.10pm due to late attendance of council member.

**Present:** Cllr Phil Orme (Chair), Cllr Chris Mills (Planning Ambassador), Cllr Peter Muirhead

**In attendance:** Debbie Smith Clerk.

#### 1.1(2025-26) Apologies for absence

Cllr Rob Drobny – non given

#### 2.2(2025-26) Declaration of interests and dispensations

Nil

#### 3.3(2025-26) Minutes of the last meeting

Councillors **resolved** to approve as a correct record the minutes of the Parish Council meeting held on 11<sup>th</sup> March 2025.

#### 4.4(2025-26) Public participation

No public members were in attendance.

#### 5.5(2025-26) Planning

**Application Number:** 25/00213/FUL

**Proposal:** Alterations to existing roof to include altered pitch and formation of front facing and rear facing dormers, formation of a rear extension following the demolition of an existing conservatory, porch to front elevations and alterations to all elevations

**Location:** Sunnyhurst Mill Lane Stalmine Poulton-Le-Fylde Lancashire

The Council **resolved** to not object to this application. No further comments were made.

**Application Number:** 25/00268/FUL

**Proposal:** Proposed single storey side and rear extension

**Location:** Hammersfield Nurseries Back Lane Stalmine Poulton-Le-Fylde Lancashire

The council **resolved** to not object to the application, no further comments were made.

**Application Number:** 25/00251/FUL

**Proposal:** Erection of stable block, sand paddock, new vehicular access and track, parking area and hardstanding, for private use (part retrospective)

**Location:** Land West Of Highgate Lane Stalmine-with-staynall Lancashire

The council **resolved** to not object to the application, but noted it must be used for private use only.

#### 6.6(2025-26) Finance

##### a) The Council **noted** the following receipts in March 2025

Receipt Name	Details	Date of Receipt	Amount
HMRC	2024/25 QRT 3 plus months Jan 25 and Feb 25 VAT claim	20 March 2025	£868.80

##### b) The Council **resolved** to **approve** the following payments

Payment Name	Details	Cash Book BAC's/card Ref	Amount
Payroll	March 2025 payroll paid in April 2025	1	£1082.04
Les Needham	Lengths man expenses (March millage/petrol)	2	£27.50
MS Garden Maintenance	Invoice #0157 (Plants Man)	3	£408.00
MS Garden Maintenance	Expenses for March (Plants Man)	3	£13.40
Debbie Smith	Clerk's homeworking March 2025	4	£18.00
C&C Supplies	2.5l Magnolia Masonry Paint	5	£23.68

Please note the invoice below was received after April's agenda was published. The invoice due date is outstanding, under clerk's delegations this invoice has been paid to avoid a late payment penalty.

Payment Name	Details	Cash Book BAC's/card Ref	Amount
Armstrongs	HP super oil x 10 100ml/ 1x 300ml super clean	6	£49.94

c) The Council **noted** the following payments by direct debit:

Company Name	Details	Payment Date	Amount
Easy Websites	Monthly hosting fee	3 March	£47.52
Unity Trust Bank	Monthly Service Charge	31 March	£6.00

d) The Statement of Account was provided; Bank Statements were available at the meeting. The Council **resolved** to accept the documents as a true reflection of the Council position and were signed by the Chairman. The statement of account for March 2025 showed a balance of £46,965.85

#### 7.7(2025-26) Tree Survey

The Council **resolved** to have a tree survey for Stalmine Woodland by Cumbria Tree Surveys. The clerk will co-ordinate the details with the company.

#### 8.8(2025-26) Website Photos for Council Members.

The Council resolved to have photos placed on the council's website, once all photos have been received by the clerk from the council members.

### ITEMS FOR INFORMATION ONLY

#### 9.9(2025-26) Reports from outside bodies

The chair reported that he had attended the Flood Forum held at the Civic Centre and the Over Wyre working group.

#### 10.10(2025-26) Clerks Report

##### Stalmine Play Ground Area

Playground inspections for March 2025 have shown no issues.

##### Photo ID Badges

Those members who have sent over their photos have now been sent to Wyre for processing, once all photos have been received, they will have produced and I will collect them from the Civic Centre.

##### Precept

I have received a letter from Wyre confirming the precept will be in the council's bank sometime within the first week of April.

##### Barrier

Although the company had said they would come out to look at the barrier last month they have not, so this will be chased up my myself.

##### Christmas Lights

I am still waiting to hear from PRS as to when I am able to collect the Christmas Lights so they are held by the council.

##### Memorial Project

I have drawn up a plan for the project, but I am still awaiting council members decision on the benches before I send it to Wyre Borough.

##### Internal Audit

I have done the AGAR, and supported documents and sent over information to the internal auditor over the past week, the paper documents will be delivered to the auditor after April's meeting for completion of the internal audit.

#### 11.11(2025-26) Wyre councillor report

Wyre Cllr Lynne Bowen was unable to attend the meeting but emailed the clerk with some available grant information, which may benefit the parish council, the chair will investigate further.

#### 12.12(2025-26) Questions to councillors

Nil

#### 13.13(2025-26) Date and time of next meeting

The next meeting of the Parish Council is proposed for Tuesday 13 May 2025 at 6.30pm, followed by the Annual Meeting, and the Ordinary May Meeting of the Parish Council.

Councillors are asked to raise matters to be included on the agenda for the next meeting of the Parish Council either at the meeting or by notifying the clerk at least 10 days prior to the next meeting (**Friday 2nd May at the latest**), with a summary of the reason for raising the matter.

The chair closed the meeting.